

SILVER TIMELINE

EVENTS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
NEWSLETTER		Create timeline of newsletter topics	State will provide newsletter	Create Nov. newsletter	Distribute newsletter to school	Create Jan. newsletter
TRAININGS	Mentor Training Thurs. July 17 Review Training materials www.hearthighway.org/gms	GMS Annual Training Tues. Aug. 5 Review Training materials www.hearthighway.org/gms			Policy and Fall Annual Trainings Oct. 27-Nov. 12 talk to LHD for your date	
KICK-OFF AND CLOSING ASSEMBLY	Look at Kick-off assembly information in the GMS Guide	Plan Kick-off assembly	Kick-off Assembly			
REPORTS			Collect available data for mid-year progress report	Collect available data for mid-year progress report	Collect available data for mid-year progress report Mid-year progress reports due Fri. Nov. 21	
CONTINUE IMPLEMENTING BRONZE CRITERIA		Set GMM goal Plan mile tracking system Plan incentives for walking	Ensure that Bronze 1 and 5 policies are still being implemented Ensure that Health Ed Core is being taught	Ensure that Safe Routes plan is being used	Write descriptions for Bronze 1, 2, 3 and 6 for mid-year progress report	
PTA/PTO EVENT		Give memo to PTA Determine what event your PTA/PTO would like to coordinate	Help PTA/PTO plan the event Fruits & Veggies—More Matters® Month Green Ribbon Month	Red Ribbon Week	Write description for mid-year progress report	
STAFF WELLNESS PROGRAM AND POLICY	Brainstorm Ideas for program	Make plan for wellness program	Present Wellness program to staff	Review existing policy if available	Write description of the wellness program for the mid-year progress report	
NON-COMPETITIVE AND COMPETITIVE PROGRAMS			Determine which programs exist at your school, add more if possible		Write description for mid-year progress report	
3 ADDITIONAL CRITERIA		Determine which additional criteria you will complete	Talk to faculty about criteria, if necessary	Plan any events and/or find existing policies	Write description for mid-year progress report	

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EVENTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY
NEWSLETTER	Distribute newsletter to school	Create March newsletter	Distribute newsletter to School		
TRAININGS					Mentor Awards Luncheon Thurs. May 14
ASSEMBLIES			Set date and time for Awards Assembly. Inform LHD and media if needed	Plan Awards Assembly	Awards Assembly
REPORTS	Write policy drafts	Policy Drafts Due Fri. Feb. 6 Collect available data for end-year report	Collect available data for end-year report	End-year reports due Fri. April 3	
PTA/PTO EVENT		Go Red for Women Day	School Breakfast Week Nutrition Month Write a description for the end-year report	TV Turnoff Week	Physical Fitness and Sports Month
STAFF WELLNESS PROGRAM AND POLICY	Write policy draft	Turn in draft on Feb. 6	Distribute final policy to faculty and staff Write a description for the end-year report	Turn final policy in with end-year repot	
NON-COMPETITIVE AND COMPETETITIVE PROGRAMS			Write a description for the end-year report		Physical Fitness and Sports Month
CHOOSE 3 CRITERIA FROM CRITERIA MENU	Write policy drafts if necessary	Turn in drafts on Feb. 6 if necessary	Write descriptions for the end-year report		
MISCELLANEOUS		Schools' Final Levels due Fri. Feb. 27			Teacher Appreciation Week May 4-8 Stipend Reimbursements due Fri. May 1 Last day to order tobacco incentives Fri. May 1